**MINISTRY OF EDUCATION, SCIENCE AND INNOVATIONS OF THE REPUBLIC OF UZBEKISTAN**

**URGENCH UNIVERSITY OF INNOVATION**

**"CONFIRMED"**

**Rector of Urgench Innovative University**

**\_\_\_\_\_\_\_\_\_\_M. Ishmuratov**

**"\_\_\_\_" \_\_\_\_\_\_\_\_\_\_ 2024**

**About the Scientific and Technical Council of Urgench Innovative University**

**REGULATION**

***Approved at the meeting of***

***the Rector's Council of***

***Urganch Innovative University***

***on October 14, 2024***

 URGENCH – 2024

**I. GENERAL RULES**

1.1. This regulation is based on Decree No. PF-4947 of the President of the Republic of Uzbekistan dated February 7, 2017 "On the Strategy of Actions for the Further Development of the Republic of Uzbekistan", Decree of the President of the Republic of Uzbekistan dated May 7, 2018 PQ-3698 "On additional measures to improve the mechanisms for introducing innovations to economic sectors and industries" and "On improving the efficiency of commercialization of the results of scientific and scientific and technical activities" dated July 14, 2018 Decisions PQ-3855 "On additional measures for Order No. 382 dated October 5, No. 365 of the Cabinet of Ministers of the Republic of Uzbekistan dated December 28, 2012 "Improving the system of attestation of post-university education and highly qualified scientific and scientific-pedagogical personnel" "On measures" and No. 304 of May 22, 2017 "On measures to further improve the system of post-secondary education", Ministers of the Republic of Uzbekistan No. 2894 of June 23, 2017 "On the procedure for awarding scientific degrees" of the Higher Attestation Commission under the Court was developed based on the Regulation.

1.2. The Scientific and Technical Council (hereinafter - STC) will be established at the Urgench Innovation University. STC manages the formation of fundamental, state scientific-technical, innovative programs and the organization of their implementation.

1.3. STC operates on the basis of the laws of the Republic of Uzbekistan, decrees and decisions of the President, decisions of the Cabinet of Ministers and orders of the Ministry of Higher Education, Science and Innovation, and the Charter of Urgench Innovative University.

**II. The purpose and main tasks of the scientific and technical council**

*The main purpose of establishing STC:*

2.1. Coordination of effective management of scientific and innovative activities at the university;

2.2. Involvement of the scientific community in the discussion of various organizational issues related to scientific activity;

2.3. Participation in the application of the results of scientific activity to appropriate branches of science and education, educational and scientific-development processes;

2.4. After the scientific council of the Urgench Innovation University has discussed the basic documents regarding the application of the dissertation results to science and practice, acceptance by the organizations for implementation, these documents will be reviewed by the Scientific and Technical Council of the Urgench Innovation University, and the scientific results will be used in practice and can be used. to provide information about it for attachment to the attestation work.

The activities of the Scientific and Technical Council of Urgench Innovation University are focused on the following main tasks:

2.5. Carrying out scientific research projects and taking into account the demand in the relevant fields in the Republic, participating in the formation of the main scientific and research activities of the Urgench Innovative University;

2.6. Training of highly qualified scientific-pedagogical personnel, increasing their activity, as well as ensuring wide involvement of talented students in conducting scientific researches;

2.7. Involve scientific and pedagogical staff as widely as possible in carrying out scientific researches that ensure the development of science, education and production;

2.8. Reviewing the quality and content of monographs, study guides, methodological manuals and brochures prepared by professors and teachers of Urgench Innovative University and giving a conclusion in the prescribed manner;

2.9. Development of recommendations for the preparation and implementation of short-term and long-term strategic plan for the scientific and innovative activities of Urgench Innovative University, as well as making proposals for the plan of scientific and research work for the new calendar year;

2.10. Coordinating the work of departments in the implementation of complex research and design works and innovative projects;

2.11. To make proposals for determining the prospects of development of the departments of the Urgench Innovative University, the directions of scientific research conducted in them, their compatibility with the university educational programs and the direction of training of specialists;

2.12. Evaluating and analyzing the results of ongoing scientific research, as well as monitoring the results of scientific work in the annual plans of departments;

2.13. review the appropriateness of the organization of educational-scientific, scientific-practical laboratories, approve their plans and reports;

2.14. Reviewing and evaluating reports on the results of research and test-construction works and innovative projects, as well as giving a conclusion on the feasibility of their continuation;

2.15. Discussion of scientific works and articles prepared for publication and experts give their conclusions;

2.16. Analysis of the effectiveness of the use of the scientific research base, development of recommendations for its improvement;

2.17. Periodically hearing and monitoring the reports of doctoral students, basic doctoral students and independent researchers;

2.18. Hearing and monitoring reports on the activities of faculties, departments, scientific seminars;

2.19. Formation of expert groups to prepare conclusions on proposals, projects, etc. to be discussed;

2.20. Monitoring the activities of the "Innovation and Development" magazine, in particular, the quality and content of published articles;

2.21. To encourage experts and professors who analyze the articles submitted to the "Innovation and Development" magazine in the prescribed manner.

**III. The procedure and composition of the Scientific and Technical Council:**

3.1. STC consists of: Chairman of STC; Deputy Chairman of STC; Scientific secretary of STC; Members of the STC are included. The duties of the deputy chairman of the STC and the scientific secretary can be assigned to one of the members of the STC.

3.2. STC University consists of leading scientists and specialists. The chairman of the STC of the university is the vice-rector for scientific affairs and innovations, the head of the department of scientific research and training of scientific pedagogues is the deputy chairman.

3.3. The structure of STC and changes in it are approved by the order of the Rector of Urgench Innovative University on the recommendation of the vice-rector for scientific affairs and innovations.

**IV. Regulations of the Scientific and Technical Council**

4.1. STC conducts its activities based on the annual work plan approved by the rector.

4.2. The main activity of the STC is to hold a meeting based on the agenda in the planned period (at least once every three months) and to discuss and make decisions on the included issues.

4.3. Preparation for regular and extraordinary meetings of the STC is entrusted to the secretary of the STC. The draft agenda is formulated by the secretary based on the annual work plan and approved by the chairman of the STC.

4.4. The agenda of the STC meeting will be delivered to the members 5 days before the meeting.

4.5. The documents to be considered and approved by the STC are submitted to the scientific secretary no later than 3 days before the meeting.

4.6. Extraordinary meetings of the STC are held based on the recommendations of the Council of the Urgench Innovative University, the Rector of the Urgench Innovative University, the faculty council and departments, as well as one third of the members of the STC.

4.7. STC meetings are open, and if necessary, representatives from departments of Urgench Innovation University, as well as representatives of other HEIs and organizations can be invited.

4.8. If not less than half of the members from the list participate in the meeting of the STC, it will make decisions within its powers. Decisions are made by majority vote through open voting. In agreement with the members of the STC, some issues can be decided by a majority vote through secret voting with the participation of the members of the list.

4.9. Decisions of the STC are formalized in minutes. The protocol is signed by the chairman or deputy chairman of the STC and the secretary of the STC and delivered to the necessary departments in the form of an extract from the minutes within 3 days. In agreement with the members of the STC, some important and principled issues can be submitted to the Urgench Innovative University Council and the university rector for review and approval.

4.10. An expert commission of not less than 3 members will be formed to resolve urgent issues, consisting of members of the STC, as well as involving other employees of the university if necessary.

4.11. The chairman of the STC organizes the control of the implementation of the decisions made by the council and informs the members about this at the regular meetings of the council.

**V. Rights and obligations of the Scientific and Technical Council**

*STC has the following rights:*

5.1. To receive information about the progress of the university and faculties' scientific-research works on the implementation of the programs;

5.2. To make suggestions to express councils about including new projects in the programs and removing certain projects from the program, i.e. stopping the provision of funds;

5.3. Makes proposals on the organization of international relations;

5.4. To hear the interim and final reports of the program implementers and the information about the progress of the implementation of the programs;

5.5. Approval of minutes of STC meetings;

5.6. Making recommendations on decisions to be made by STC members;

*Members of STC are obliged to:*

5.7. Making decisions based on thorough and comprehensive consideration of the issues on the agenda;

5.8. Ensuring direct attendance at STC meetings;

5.9. Compliance with the conditions of transparency in the review of the submitted information.

**VI. Final Rules**

6.1. This Regulation and its amendments are approved by the Urgench Innovative University Council.

6.2. The activity of the STC is terminated by the order of the rector based on the decision issued by the University Council.

6.3. The powers of the terminated STC are transferred to the university council.

6.4. Disputes arising from this Regulation shall be resolved in accordance with the law will be done.